

## INSTRUCTIONS TO AUTHORS

**RMZ-MATERIALS & GEOENVIRONMENT** (RMZ- Materiali in geokolje) is a periodical publication with four issues per year (established 1952 and renamed to RMZ-M&G in 1998). The main topics of contents are Mining and Geotechnology, Metallurgy and Materials, Geology and Geoenvironment.

**RMZ-M&G** publishes original Scientific articles, Review papers, Preliminary notes, Professional papers **in English**. In addition, evaluations of other publications (books, monographs,...), In memoriam, Professional remarks and reviews are welcome. The Title, Abstract and Key words in Slovene will be included by the author(s) or will be provided by the referee or the Editorial Office.

*\* Additional information and remarks for Slovenian authors:*

*Only Professional papers, Publications notes, Events notes, Discussion of papers and In memoriam, will be exceptionally published in the Slovenian language.*

**Authorship and originality** of the contributions. Authors are responsible for originality of presented data, ideas and conclusions as well as for correct citation of data adopted from other sources. The publication in RMZ-M&G obligate authors that the article will not be published anywhere else in the same form.

### Specification of Contributions

*RMZ-M&G will publish papers of the following categories:*

*Full papers* (optimal number of pages is 7 to 15, longer articles should be discussed with Editor prior to submission). An abstract is required.

- **Original scientific papers** represent unpublished results of original research.
- **Review papers** summarize previously published scientific, research and/or expertise articles on the new scientific level and can contain also other cited sources, which are not mainly result of author(s).
- **Preliminary notes** represent preliminary research findings, which should be published rapidly (up to 7 pages).
- **Professional papers** are the result of technological research achievements, application research results and information about achievements in practice and industry.

*Short papers* (the number of pages is limited to 1 for Discussion of papers and 2 pages for Publication note, Event note and In Memoriam). No abstract is required for short papers.

- **Publication notes** contain author's opinion on new published books, monographs, textbooks, or other published material. A figure of cover page is expected.
- **Event notes** in which descriptions of a scientific or professional event are given.
- **Discussion of papers (Comments)** where only professional disagreements can be discussed. Normally the source author(s) reply the remarks in the same issue.
- **In memoriam** (a photo is expected).

**Supervision and review of manuscripts.** All manuscripts will be supervised. The referees evaluate manuscripts and can ask authors to change particular segments, and propose to the Editor the acceptability of submitted articles. Authors can suggest the referee but Editor has a right to choose another. **The name of the referee remains anonymous.** The technical corrections will be done too and authors can be asked to correct missing items. The final decision whether the manuscript will be published is made by the Editor in Chief.

## The Form of the Manuscript

The manuscript should be submitted as a complete hard copy including figures and tables. The figures should also be enclosed separately, both charts and photos in the original version. In addition, all material should also be provided in electronic form on a diskette or a CD. The necessary information can conveniently also be delivered by E-mail.

## Composition of manuscript is defined in the attached Template

The original file of Template is available on RMZ-Materials and Geoenvironment Home page address:

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**References** - can be arranged in two ways:

- first possibility: alphabetic arrangement of first authors - in text: (Borgne, 1955),
- or
- second possibility: <sup>[1]</sup> numerated in the same order as cited in the text: example<sup>[1]</sup>

Format of papers in journals:

Le Borgne, E. (1955): Susceptibilite magnetic anomale du sol superficiel. *Annales de Geophysique*, 11, pp. 399–419.

Format of books:

Roberts, J. L. (1989): Geological structures, *MacMillan, London*, 250 p.

**Text** on the hard print copy can be prepared with any text-processor. The electronic version on the diskette, CD or E-mail transfer should be in MS Word or ASCII format.

**Captions of figures and tables** should be enclosed separately. **Figures (graphs and photos)** and tables should be original and sent separately in addition to text. They must be computer designed (MSExcel, Corel, Acad), and scanned into TIF format if prepared on paper.

**Format.** Electronic figures are recommended to be in CDR, AI, EPS, TIF or JPG formats. Resolution of bitmap graphics (TIF, JPG) should be at least 300 dpi. Text in vector graphics (CDR, AI, EPS) must be in MSWord Times typography or converted in curves.

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**Labeling** of the additionally provided material for the manuscript should be very clear and must contain at least the lead author's name, address, the beginning of the title and the date of delivery of the manuscript. In case of an E-mail transfer the exact message with above asked data must accompany the attachment with the file containing the manuscript.

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*These instructions are valid from August 2009*